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Approved For Release 2005/11/21 : CIA-RDP70-00211R000800310061-1

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[Handwritten signature]

7 June 1955

MEMORANDUM FOR: Chief, Management Staff

SUBJECT: DD/P Records Management Program

1. Confirming our telephone conversation of 20 May, we wish to extend to you an invitation to be briefed at your convenience by [redacted] Chief, [redacted] on the subject of the DD/P Records Management Program.

2. We feel that the concern you expressed at the DD/P Administrative Officers' Meeting of May 1955 regarding the program will be considerably alleviated if [redacted] has an opportunity to outline for you DD/P's efforts and accomplishments in Records Management.

[redacted]

Chief, Administration
Foreign Intelligence

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